

The Annual General Meeting of the Institute of Professional Engineering Technologists will be held on:

DATE: 30th October 2017

TIME: 15h00

VENUE: SMEC Conference Room,

267 Kent Avenue (Between Harley & Republic Road), Ferndale, Randburg, 2194

R.S.V.P. to johandk@uskonet.com AND engineer@netactive.co.za
before 25 Oct 2017, so we can arrange adequate catering & seating.

PLEASE NOTE!!

Double up on cars where possible as parking may be limited.

Vehicle drivers to please complete the visitor's form that the security guard on duty will issue and get it signed by the receptionist on ARRIVAL and returned to security on departure.

Agenda

1. Opening of Meeting.
2. Attendance Register and Apologies.
3. Additions to the Agenda.
4. Guest Speaker (if any).
5. Approval of the Minutes of the Annual General Meeting of IPET held in 9 Dec 2016.
6. Matters Arising.
7. President's Annual Report.
8. Annual Financial Report.
9. Appointment of Auditors.
10. The Council for 2017 / 2018.
11. Additional Items added to the Agenda (Only if approved by the Chairperson of the meeting).
12. Closing.

Amin Officer: V Nel, Pr Tech Eng, Pr Techni Eng.

PROXY FORM

I , being a member of The Institute of Professional Engineering Technologists (IPET) in good standing, do hereby appoint The President of IPET or
The Chairman of the meeting

or.....being a member of IPET who is in good standing, to attend the Annual General Meeting to be held on the 30th October 2017 at 15h00 at the SMEC Conference Room, 267 Kent Avenue (Between Harley & Republic Road) Ferndale

Randburg 2194

The proxy may speak and vote on my behalf.

Print Name and Initials Signature

Contact Telephone NoFax No

Scroll Down!!

Extract from the IPET Constitution.

4. THE COUNCIL OF THE INSTITUTE

- 4.1 The management of the Institute shall be vested in the Council of the Institute. Only corporate members of the Institute shall have voting rights in Council.
- 4.2 The Council shall consist of the persons prescribed in the bye laws and elected by corporate members of the Institute. The election will be held annually by postal ballot, conducted in advance of the Annual General Meeting. Council Members shall elect from among themselves, at a meeting of Council preceding the Annual General Meeting, the following Executive Committee members:
 - The President;
 - Two Vice Presidents;
 - The Executive Officer who acts as the Secretary;
 - The TreasurerThe Immediate Past-President is not voted into office, as the post shall be automatic by reason of the member's holding past office. The position shall continue for the period described below.
- 4.3 The normal term of office of council members shall be three years. The term of office of the Vice-Presidents shall be one year but they may be eligible to be re-elected for another term.
- 4.4 The Immediate Past-President remains in office until the election of a new president
- 4.5 The President shall hold office for a period not exceeding two consecutive years, in addition to the years that the member has already served as member of Council.
- 4.6 Council may co-opt, by unanimous vote of a quorum present at a Council meeting, a Corporate Member of the Institute to replace a council member who is unable to complete their term of office. Such co-opted member shall serve until the end of the annual session of Council.
- 4.7 The three council members with the longest years of service on Council shall retire each year. Notwithstanding such retirement any retired Member of Council may stand for re-election.
- 4.8 Representatives of non-corporate members may be elected to Council as observers as described by the Bye-laws. The election will be held annually by postal ballot prior to the Annual General Meeting.
- 4.9 Should the need arise the Council may co-opt members of the civil community with a proven interest in matters pertaining to engineering technologists as advisors to Council. Their term of office shall normally not exceed one year. The Institute may advertise in the National press to fill these positions.

The Council For 2017/2018

Nominations are invited for up to seven (7) Council members. Nominations are also invited for representatives of non-corporate members.

The Council members are:

Council members who may be nominated	
J Moloisane (Current President). (Term of office only expires next year)	D Argyrakis (Corresponding member, PE, advisory role)
C Mynhardt (Current First Vice President No1) (Term of office expires now).	K Ramjee (Corresponding member, PE, advisory role).
M Engels (Current Second Vice President (Term of office expires Now).	W Bezuidenhout
Ian du Plessis (Past President)	
J J de Koker (Treasurer)	
D Lange	
F Ilunga	
V Nel (Admin Officer)	

Kindly note that if the nominee is a Full member of the present Council, his signature as a nominee will not be required.

Persons who are not mentioned above may also be nominated.

Please note that only nominations of members in good standing will be accepted.

Nomination Form

Kindly complete and return on or before the 25 October 2017.

IPET

PO Box 1824

Randburg

2125

Fax 011 787 9706

Dear Sir,

I, the undersigned, wish to nominate the following Corporate Members to serve on the IPET Council for 2016//2017

Nominee	Post Held	Signature
1		
2		
3		
4		
5		
6		
7		

Proposer

Name (Please Print) _____

IPET Membership Number _____ Date _____ Signature _____